

EXECUTIVE COUNCIL OF IOWA

AGENDA

APRIL 4, 2011

1. Introduction of Attendees
2. Approval of minutes of meeting held March 28, 2011
3. Personal Appearance –
 - A. Dr. George J. Maurer, Executive Director, Iowa Board of Educational Examiners will be present to request a new membership in National Independent Educator Standards Boards Association for one year in the amount of \$1,000.00.
TAB # 1
4. Approval of Out-of-State Travel
 - Other than Federal Funds – Travel Requests – Pages 1 – 5
 - Federal Funds – Travel Requests – Pages 6 – 10
TAB # 2 Page 8 (Registration)
5. Out of State Travel Waivers
6. Travel Request Changes – Page 11
7. Emergency Allocations – Page 11
8. Payment of Cost Items – Page 12
9. Renewal Memberships – Pages 12 – 14
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OTHER THAN FEDERAL FUNDS

1	Tritch, Lorrie	Administrative Services	Washington, DC	Conference:
	IT Administrator		from Des Moines	NASCIO 2010 Midyear Conference
	4/Interim COO of ITE			
	Prev Trips this year:	0 Staff Attending:	1	Depart: 5/3/2011
	Anticip Trips this year:	2 Mode:	Airplane	Return: 5/6/2011
	32811001	Registration	\$0.00	State
		Airfare\Train	\$469.41	Federal
		Total	\$499.41	Other 100% Conference Start 5/3/2011
		NASCIO		Conference End 5/6/2011
2	Deol, Harbans S.	Corrections	Aurora, CO	Conference:
	Director, Medical Services		from Coralville	2011 ACMHA Annual Meeting
	Prev Trips this year:	0 Staff Attending:	1	Depart: 5/2/2011
	Anticip Trips this year:	3 Mode:	Airplane	Return: 5/5/2011
	23803281101	Registration	\$0.00	State
		Airfare\Train	\$459.00	Federal
		Total	\$1,045.00	Other 100% Conference Start 5/3/2011
		Self-Pay		Conference End 5/4/2011
3	Quinlan, Mike	Corrections	New Orleans, LA	Conference:
	Work Crew Leader		from Cedar Rapids	2011 National Conference on Volunteering and Service
	Prev Trips this year:	0 Staff Attending:	1	Depart: 6/5/2011
	Anticip Trips this year:	1 Mode:	Airplane	Return: 6/8/2011
	22603291101	Registration	\$0.00	State
		Airfare\Train	\$452.00	Federal
		Total	\$853.00	Other 100% Conference Start 6/6/2011
		Foundation Grant		Conference End 6/8/2011
4	Shields, Susan M.	Corrections	Portland, OR	Conference:
	Pharmacy Director		from Des Moines	2011 Corrections Pharmacy Directors Meeting and Spring Governance Conference
	Prev Trips this year:	1 Staff Attending:	1	Depart: 5/2/2011
	Anticip Trips this year:	2 Mode:	Airplane	Return: 5/5/2011
	23803281102	Registration	\$0.00	State
		Airfare\Train	\$450.00	Federal
		Total	\$849.00	Other 100% Conference Start 5/2/2011
		Milbank Memorial Fund		Conference End 5/4/2011

5	Folden, Derek	Iowa Finance Authority	Washington, DC	Conference:				
	Underwriter		from Des Moines	National Development Council 2011 Spring Conference				
	Prev Trips this year:	0	Staff Attending:	2	Depart:	5/22/2011		
	Anticip Trips this year:	3	Mode:	Airplane	Return:	5/25/2011		
	77914		Registration	\$715.50	State			
			Airfare\Train	\$460.00	Federal			
			Total	\$2,360.85	Other	100%	Conference Start	5/23/2011
			IFA				Conference End	5/25/2011
6	Morlan, Tim	Iowa Finance Authority	Washington, DC	Conference:				
	Underwriter		from Des Moines	National Development Council 2011 Spring Conference				
	Prev Trips this year:	0	Staff Attending:	2	Depart:	5/22/2011		
	Anticip Trips this year:	3	Mode:	Airplane	Return:	5/25/2011		
	77915		Registration	\$715.50	State			
			Airfare\Train	\$460.00	Federal			
			Total	\$2,360.85	Other	100%	Conference Start	5/23/2011
			IFA				Conference End	5/25/2011
7	McCulley, Yvette	Education	Charlotte, NC	Conference:				
	Consultant		from Des Moines	SCASS CCSO				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	5/16/2011		
	Anticip Trips this year:	0	Mode:	Airplane	Return:	5/18/2011		
	28203197		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$0.00	Other	100%	Conference Start	5/17/2011
			CCSSO				Conference End	5/18/2011
8	Varner, Jeremy	Education	Chicago,IL	Conference:				
	Consultant		from Chicago,IL	Higher Learning Commission State Agency Representative Workshop				
	Prev Trips this year:	1	Staff Attending:	1	Depart:	4/12/2011		
	Anticip Trips this year:	3	Mode:	Other	Return:	4/12/2011		
	28203188		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$0.00	Other	100%	Conference Start	4/12/2011
			HLC				Conference End	4/12/2011

9	Fangman, Kevin	Education	New York City, NY	Conference:				
	Division Administrator		from Des Moines	CCSSO The Future for Learning Meeting				
	Prev Trips this year:	3	Staff Attending:	1	Depart:	5/14/2011		
	Anticip Trips this year:	5	Mode:	Airplane	Return:	5/17/2011		
	28203186		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$0.00	Other	100%	Conference Start	5/15/2011
			CCSSO				Conference End	5/17/2011
10	Crabtree-Groff, Kris	Education	Princeton, NJ	Conference:				
	Teacher Prep. Consultant		from Des Moines	ETS: The 2011 Praxis Client Conference				
	Prev Trips this year:	2	Staff Attending:	1	Depart:	5/1/2011		
	Anticip Trips this year:	3	Mode:	Airplane	Return:	5/4/2011		
	28203179		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$0.00	Other	100%	Conference Start	5/2/2011
			ETS				Conference End	5/5/2011
11	Thomas, Jeanette	Education	Washington, DC	Conference:				
	Education Consultant		from Des Moines	National Alliance for Partnerships in Equity				
	Prev Trips this year:	0	Staff Attending:	2	Depart:	4/10/2011		
	Anticip Trips this year:	3	Mode:	Airplane	Return:	4/15/2011		
	28203193		Registration	\$425.00	State			
			Airfare\Train	\$385.80	Federal			
			Total	\$2,162.80	Other	100%	Conference Start	4/11/2011
			NAPE Funds				Conference End	4/15/2011
12	Bell, Lynn K.	Human Services	Baltimore, MD	Conference:				
	Service Supervisor		from Moline,IL	National Child Welfare Advisory Committee				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	6/1/2011		
	Anticip Trips this year:	1	Mode:	Airplane	Return:	6/3/2011		
	40103311101		Registration	\$0.00	State			
			Airfare\Train	\$375.00	Federal			
			Total	\$962.00	Other	100%	Conference Start	6/2/2011
			Federal Grant Reimbursement				Conference End	6/3/2011

13	Myers, Jill	Health	Albuquerque, NM	Conference:
	Bureau Chief/Program Director		from Des Moines	National Association of Chronic Disease Directors Board/Annual Meeting and Chronic Disease Academy
	Prev Trips this year:	0 Staff Attending:	2	Depart: 4/30/2011
	Anticip Trips this year:	2 Mode:	Airplane	Return: 5/4/2011
5883673		Registration	\$350.00	State
		Airfare\Train	\$249.30	Federal
		Total	\$1,355.42	Other 100%
			National Association of Chronic Dise	Conference Start 5/1/2011
				Conference End 5/4/2011
14	Hendricks, Laurene	Health	Albuquerque, NM	Conference:
	Disabetes Program Coordinator/Prog.		from Des Moines	Society for Public Health Education (SOPHE) and National Association of Chronic Disease Directors Board/Annual Meeting and Chronic Disease Academy
	Prev Trips this year:	0 Staff Attending:	2	Depart: 5/1/2011
	Anticip Trips this year:	3 Mode:	Airplane	Return: 5/4/2011
5883672		Registration	\$350.00	State
		Airfare\Train	\$409.30	Federal
		Total	\$1,377.69	Other 100%
			National Association of Chronic Dise	Conference Start 5/1/2011
				Conference End 5/4/2011
15	Pollpeter, Amy	Public Safety	Austin, TX	Conference:
	Criminalist		from Ankeny	Sixth National SART Training Conference
	Prev Trips this year:	0 Staff Attending:	1	Depart: 5/24/2011
	Anticip Trips this year:	1 Mode:	Airplane	Return: 5/27/2011
595374		Registration	\$475.00	State 100%
		Airfare\Train	\$447.00	Federal
		Total	\$1,365.00	Other
				Conference Start 5/24/2011
				Conference End 5/27/2011
16	Quinn, John	Public Safety	Savannah, GA	Conference:
	Director		from Des Moines	2011 ASCIA (Association of State Criminal Investigative Agencies) Spring Conference
	Prev Trips this year:	1 Staff Attending:	1	Depart: 5/20/2011
	Anticip Trips this year:	5 Mode:	Airplane	Return: 5/25/2011
595950		Registration	\$0.00	State 100%
		Airfare\Train	\$570.00	Federal
		Total	\$1,525.00	Other
				Conference Start 5/20/2011
				Conference End 5/25/2011

17	Miller, M.D., Joseph	Iowa Veterans Affairs	Rochester, MN	Conference:
	Physician		from Marshalltown	37th Annual Practice of Internal Medicine
<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i> 5/1/2011
<i>Anticip Trips this year:</i>	1	<i>Mode:</i>	Personal Vehicle	<i>Return:</i> 5/6/2011
96831		<i>Registration</i>	\$760.00	<i>State</i>
		<i>Airfare\Train</i>	\$0.00	<i>Federal</i>
		<i>Total</i>	\$1,630.00	<i>Other</i> 100%
		Self		<i>Conference Start</i> 5/1/2011
				<i>Conference End</i> 5/6/2011

FEDERAL FUNDS

18	Landgrebe, Randy	Blind		Louisville, KY	Conference:
	Library Program Administrator			from Des Moines	2011 Southern/Midlands Regional National Library Service (NLS) Conference
	Prev Trips this year:	0	Staff Attending:	1	Depart: 5/9/2011
	Anticip Trips this year:	0	Mode:	Airplane	Return: 5/12/2011
1313344			Registration	\$125.00	State
			Airfare\Train	\$500.00	Federal 100%
			Total	\$1,547.00	Other
					Conference Start 5/10/2011
					Conference End 5/12/2011
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19	Criswell, Becky	Blind		San Diego, CA	Conference:
	Independent Living Supervisor			from Des Moines	Executive Leadership Seminar, Cohort 8, Session 1
	Prev Trips this year:	0	Staff Attending:	3	Depart: 5/1/2011
	Anticip Trips this year:	2	Mode:	Airplane	Return: 5/6/2011
1313341			Registration	\$750.00	State 4%
			Airfare\Train	\$450.00	Federal 96%
			Total	\$2,690.00	Other
					Conference Start 5/2/2011
					Conference End 5/6/2011
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20	Hirst, Beth	Blind		San Diego, CA	Conference:
	Library Supervisor			from Des Moines	Executive Leadership Seminar, Cohort 8, Session 1
	Prev Trips this year:	0	Staff Attending:	3	Depart: 5/1/2011
	Anticip Trips this year:	2	Mode:	Airplane	Return: 5/6/2011
1313342			Registration	\$750.00	State 4%
			Airfare\Train	\$450.00	Federal 96%
			Total	\$2,690.00	Other
					Conference Start 5/2/2011
					Conference End 5/6/2011
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21	Johnson, Megen	Blind		San Diego, CA	Conference:
	Field Operations Supervisor			from Des Moines	Executive Leadership Seminar, Cohort 8, Session 1
	Prev Trips this year:	0	Staff Attending:	3	Depart: 5/1/2011
	Anticip Trips this year:	2	Mode:	Airplane	Return: 5/6/2011
1313340			Registration	\$750.00	State 4%
			Airfare\Train	\$450.00	Federal 96%
			Total	\$2,690.00	Other
					Conference Start 5/2/2011
					Conference End 5/6/2011

22	Odlin Callahan, Stephanie Civil Rights Specialist	Civil Rights	Washington, DC from Des Moines	Conference: Required Training for Federal HUD Contract
<i>Prev Trips this year:</i>	1	<i>Staff Attending:</i>	1	<i>Depart:</i> 5/22/2011
<i>Anticip Trips this year:</i>	3	<i>Mode:</i>	Airplane	<i>Return:</i> 5/25/2011
16703281101		<i>Registration</i>	\$0.00	<i>State</i>
		<i>Airfare\Train</i>	\$480.80	<i>Federal</i> 100%
		<i>Total</i>	\$1,535.60	<i>Other</i>
				<i>Conference Start</i> 5/23/2011
				<i>Conference End</i> 5/24/2011
23	Martinez, Karla Housing Compliance Specialist	Iowa Finance Authority	Omaha, NE from Council Bluffs	Conference: Affordable Housing Management Association Spring Workshop
<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i> 4/6/2011
<i>Anticip Trips this year:</i>	2	<i>Mode:</i>	Personal Vehicle	<i>Return:</i> 4/6/2011
77913		<i>Registration</i>	\$65.00	<i>State</i>
		<i>Airfare\Train</i>	\$0.00	<i>Federal</i> 100%
		<i>Total</i>	\$108.00	<i>Other</i>
				<i>Conference Start</i> 4/6/2011
				<i>Conference End</i> 4/6/2011
24	Ubadigbo, Fidelis N. Education Consultant	Education	Arlington, Va from Des Moines	Conference: NAPE Professional Development Institute, Equity Matters in College and Careers
<i>Prev Trips this year:</i>	1	<i>Staff Attending:</i>	2	<i>Depart:</i> 4/11/2011
<i>Anticip Trips this year:</i>	4	<i>Mode:</i>	Airplane	<i>Return:</i> 4/13/2011
28203145		<i>Registration</i>	\$190.00	<i>State</i>
		<i>Airfare\Train</i>	\$327.00	<i>Federal</i> 100%
		<i>Total</i>	\$1,158.00	<i>Other</i>
				<i>Conference Start</i> 4/11/2011
				<i>Conference End</i> 4/14/2011
25	Delger, Patti Director, Team Nutrition	Education	Nashville, TN from Des Moines	Conference: National School Association Conference
<i>Prev Trips this year:</i>	0	<i>Staff Attending:</i>	1	<i>Depart:</i> 7/11/2011
<i>Anticip Trips this year:</i>	1	<i>Mode:</i>	Airplane	<i>Return:</i> 7/14/2011
28203195		<i>Registration</i>	\$251.00	<i>State</i>
		<i>Airfare\Train</i>	\$500.00	<i>Federal</i> 100%
		<i>Total</i>	\$1,205.25	<i>Other</i>
				<i>Conference Start</i> 7/8/2011
				<i>Conference End</i> 7/13/2011

26	McFadden, Rhonda	Education	New Orleans, LA	Conference:
	Consultant		from Des Moines	Bringing SBRR into the Classroom - Plain Talk About Reading 2011
	<i>Prev Trips this year:</i>	3 <i>Staff Attending:</i>	2	<i>Depart:</i> 4/30/2011
	<i>Anticip Trips this year:</i>	4 <i>Mode:</i>	Airplane	<i>Return:</i> 5/7/2011
	28203191	Registration	\$960.00	State
	TAB # 2	Airfare\Train	\$600.00	Federal 100%
		Total	\$2,445.04	Other
				Conference Start 5/4/2011
				Conference End 5/7/2011
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27	Nelson, Sandra	Education	New Orleans, LA	Conference:
	Consultant		from Des Moines	Bringing SBRR into the Classroom - Plain Talk About Reading 2011
	<i>Prev Trips this year:</i>	3 <i>Staff Attending:</i>	2	<i>Depart:</i> 5/3/2011
	<i>Anticip Trips this year:</i>	4 <i>Mode:</i>	Airplane	<i>Return:</i> 5/7/2011
	28203190	Registration	\$960.00	State
	TAB # 2	Airfare\Train	\$600.00	Federal 100%
		Total	\$2,445.04	Other
				Conference Start 5/4/2011
				Conference End 5/7/2011
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28	Maloney, Brian	Vocational Rehabilitation	Kansas City, MO	Conference:
	Asst. Bureau Chief		from Des Moines	DDS Administrator/Area Director Meeting
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	2	<i>Depart:</i> 4/11/2011
	<i>Anticip Trips this year:</i>	4 <i>Mode:</i>	Other	<i>Return:</i> 4/12/2011
	98736	Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal 100%
		Total	\$178.00	Other
				Conference Start 4/11/2011
				Conference End 4/12/2011
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29	McLaren, Liz	Vocational Rehabilitation	Kansas City, MO	Conference:
	Bureau Chief		from Des Moines	DDS Administrator/Area Director Meeting
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	2	<i>Depart:</i> 4/11/2011
	<i>Anticip Trips this year:</i>	4 <i>Mode:</i>	Other	<i>Return:</i> 4/12/2011
	98735	Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal 100%
		Total	\$178.00	Other
				Conference Start 4/11/2011
				Conference End 4/12/2011

30	Allen, Andrew	Human Rights	Washington, DC	Conference:				
	Committee Member		from Des Moines	Coalition for Juvenile Justice Annual Conference and State Adviosry Groups' Business Meeting				
	Prev Trips this year:	0	Staff Attending:	2	Depart:	5/19/2011		
	Anticip Trips this year:	1	Mode:	Airplane	Return:	5/24/2011		
	37952202		Registration	\$300.00	State			
			Airfare\Train	\$500.00	Federal	100%		
			Total	\$2,474.80	Other		Conference Start	5/20/2011
							Conference End	5/24/2011
31	Moskowitz, LeAnn	Human Services	Denver, CO	Conference:				
	Program Manager		from Des Moines	Medicaid Infrastructure Grant - Employment Summit 2011				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	5/9/2011		
	Anticip Trips this year:	0	Mode:	Airplane	Return:	5/12/2011		
	4010331110		Registration	\$0.00	State			
			Airfare\Train	\$600.00	Federal	100%		
			Total	\$1,417.00	Other		Conference Start	5/9/2011
							Conference End	5/12/2011
32	Warren, Steve	Emergency Management	Emmitsburg, MD	Conference:				
	Training and Exercise Specialist		from Des Moines	IEMC E-900 Integrated Emergency Management Class All Hazards Preparedness and Response				
	Prev Trips this year:	2	Staff Attending:	1	Depart:	7/17/2011		
	Anticip Trips this year:	3	Mode:	Airplane	Return:	7/24/2011		
	583001379		Registration	\$0.00	State			
			Airfare\Train	\$410.00	Federal	100%		
			Total	\$506.00	Other		Conference Start	7/18/2011
							Conference End	7/21/2011
33	Altenhofen, Katrina	Health	Hutchison, KS	Conference:				
	State EMSC Program Manager		from Washington	Midwest Regional CPS Conference				
	Prev Trips this year:	1	Staff Attending:	2	Depart:	5/9/2011		
	Anticip Trips this year:	3	Mode:	State Vehicle	Return:	5/12/2011		
	5883675		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal	100%		
			Total	\$784.15	Other		Conference Start	5/10/2011
							Conference End	5/12/2011

34	Heick, Cindy	Health	Hutchison, KS	Conference:
	Injury Prevention Coordinator		from Des Moines	Midwest Regional CPS Conference
	Prev Trips this year:	1 Staff Attending:	2	Depart: 5/9/2011
	Anticip Trips this year:	2 Mode:	State Vehicle	Return: 5/12/2011
5883676		Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal 100%
		Total	\$382.87	Other
				Conference Start 5/10/2011
				Conference End 5/12/2011
35	McVey, Michael	Public Safety	LaCrosse, WI	Conference:
	Special Agent II		from Cedar Rapids	National White Collar Crime Center Secure Techniques for On-Site Preview Class
	Prev Trips this year:	2 Staff Attending:	1	Depart: 4/19/2011
	Anticip Trips this year:	6 Mode:	State Vehicle	Return: 4/21/2011
595214137		Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal 100%
		Total	\$664.00	Other
				Conference Start 4/20/2011
				Conference End 4/21/2011
36	Schouten, Mark J.	Governor's Office of Drug Control Policy	Indianapolis, IN	Conference:
	Director		from Des Moines	National Meth & Pharmaceuticals Initiative 2011 National Strategy Training Conference
	Prev Trips this year:	1 Staff Attending:	1	Depart: 5/15/2011
	Anticip Trips this year:	5 Mode:	Airplane	Return: 5/19/2011
97774		Registration	\$100.00	State
		Airfare\Train	\$0.00	Federal 100%
		Total	\$394.00	Other
				Conference Start 5/16/2011
				Conference End 5/19/2011

5. Out of State Travel Waivers

6. Travel Request Changes

A. Horras, Janet

Health

Traveling To: Washington, DC

Conference: National Summit on Quality in Home Visiting Programs:
Connecting Research to Policy and Practice

Reason: Increase in airfare.

Old Cost: \$1,338.92

New Cost: \$1,860.38

7. Emergency Allocations

- A. Department of Public Safety, Iowa State Patrol is requesting an emergency allocation in the amount of \$6,951.34. On August 9, 2010 Iowa State Patrol District 1 office in Fort Dodge sustained lightning and water damage to the office. This request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation, subject to an audit of actual invoices.

- B. Department of Public Safety, Iowa State Patrol is requesting an emergency allocation in the amount of \$14,282.93. On January 13, 2011 Dept. of Public Safety District 1 office sustained damage to Electronic Locking System as a result of a power surge. This request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation, subject to an audit of actual invoices.

- C. Iowa Communications Network is requesting a supplemental emergency allocation in the amount of \$7,947.19. On or about September 15, 2010 ICN equipment was damaged by flooding at Des Moines River in Webster County, on Highway 20 near Fort Dodge. This will bring the total allocation to \$19,222.50.

The State Auditor's Office has reviewed the supplemental request and recommends allocation in the amount requested, subject to audit of actual invoices and supporting documentation and demonstration that no costs covered by the maintenance contract have been included

8. Payment of Cost Items

- A. Department of Public Safety, Iowa State Patrol\$908.80
On January 13, 2011 Dept. of Public Safety District 1 office sustained damage to Electronic Locking System as a result of a power surge. This request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends payment.

- B. Department of Natural Resources \$10,742.59
Drainage taxes for the following counties:

Clinton	\$	1,594.00
Emmet	\$	1,764.00
Louisa	\$	4,438.00
Mills	\$	9.00
Monona	\$	91.00
Muscatine	\$	1,496.00
Pottawattamie	\$	167.00
Webster	\$	36.26
Winnebago	\$	1,147.33

David Dorff, Assistant Attorney General, has reviewed this request and recommends payment.

9. Renewal Memberships

- A. Civil Rights in League of Iowa Human Rights Agencies in the amount of \$100.00 for January - December 31, 2011. (Previous amount was \$50.00.)
Other agencies: No: Funding Source: Federal Funds
- B. Department on Aging in National Association of State Ombudsman Programs (NASOP) in the amount of \$400.00 for May 1, 2011 - April 30, 2012. (Previous amount was \$400.00.) Other agencies: No: Funding Source: Federal Funds
- C. Economic Development in Biotechnology Industry Organization (BIO) in the amount of \$2,000.00 for March 1, 2011 - February 29, 2012. (Previous amount was \$2,000.00.) Other agencies: No: Funding Source: State General Fund

TAB # 3

- D. Economic Development in Professional Developers of Iowa (PDI) in the amount of \$2,280.00 for January 1 - December 31, 2011. (Previous amount was \$3,640.00.) Other agencies: Yes: Funding Source: State General Fund
TAB # 4
- E. Human Rights in National Association for State Community Services Programs in the amount of \$3,876.17 for January 1 - December 31, 2011. (Previous amount was \$3,876.17.) Other agencies: No: Funding Source: Federal Funds
TAB # 5
- F. Iowa Finance Authority in Iowa Association of Municipal Utilities in the amount of \$600.00 for January 1 - December 31, 2011. (Previous amount was \$600.00.) Other agencies: No: Funding Source: Other Funds - Self Funded
- G. Iowa Workforce Development in Professional Developers of Iowa in the amount of \$285.00 for January - December 31, 2011. (Previous amount was \$280.00.) Other agencies: Yes: DED Funding Source: Federal Funds
- H. IPERS in Association for Information and Image Management Intrnational (AIIM) in the amount of \$125.00 for January 1 - December 31, 2011. (Previous amount was \$125.00.) Other agencies: No: Funding Source: Other Funds: IPERS
- I. Natural Resources in International Hunter Education Association (IHEA) in the amount of \$400.00 for January 1 - December 31, 2011. (Previous amount was \$400.00.) Other agencies: No: Funding Source: Federal Funds
- J. Natural Resources in Mississippi Flyway Council, Inc. in the amount of \$1,000.00 for July 1, 2010 - June 30, 2011. (Previous amount was \$1,000.00.) Other agencies: No: Funding Source: Other State Funds: Fish & Wildlife Trust Fund
TAB # 6
- K. Natural Resources in NASORLO - National Association of State Outdoor Recreation Liaison Officers in the amount of \$950.00 for January 1 - December 31, 2011. (Previous amount was \$950.00.) Other agencies: No: Funding Source: State General Fund
TAB # 7
- L. Natural Resources in National Association of State Park Directors in the amount of \$1,600.00 for November 1, 2010 - October 31, 2011. (Previous amount was \$1,600.00.) Other agencies: No: Funding Source: State General Fund
TAB # 8

- M. Natural Resources in National Sporting Clays Association in the amount of \$100.00 for January 1 - December 31, 2011. (Previous amount was \$100.00.) Other agencies: No: Funding Source: Other State Funds: Fish & Wildlife Trust Fund
- N. Public Safety in National Alliance of State Drug Enforcement Agencies in the amount of \$200.00 for January 1 - December 31, 2011. (Previous amount was \$200.00.) Other agencies: No: Funding Source: State General Fund
- O. Revenue in International Association of Assessing Officers (IAAO) in the amount of \$350.00 for January 1 - December 31, 2011. (Previous amount was \$350.00.) Other agencies: No: Funding Source: State General Fund

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Board of Educational Examiners

NAME OF ORGANIZATION: National Independent Educator Standards Boards Association

NEW MEMBERSHIP X **RENEWAL** _____ **MEMBERSHIP PERIOD:** 7/1/10 to 6/30/11 _____
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 1,000

Funding Source: State General Fund ☐ Other State Funds ☐ _____

Federal Funds ☐ **Other Funds** ☒ **BoEE is a fee based agency**

If Renewal, previous year amount. \$

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

If yes, please list: _____

Please describe why your department should have an additional membership _____

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☐ Yes ☒ No

If yes, list the anticipated number of trips per year and their purpose: _____

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

The BoEE is one of 13 standards board in the country and affiliation with this organization will provide a resource for our State in setting standards for teacher education.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

As standards change in teacher preparation and licensure the children of Iowa will receive a direct benefit of those changes.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: Most of the contacts will be telephonic, however I anticipate one meeting per year at a site to be determined.

Requested by: _____ Date: March 9, 2011

 (Executive Director Signature)
 Phone: 281.3968 _____ jeff.berger@iowa.gov

DOM: **Approval** ☒ **Disapproval** ☐

Signature *[Signature]* Date 3/15/11



EXECUTIVE COUNCIL

2011 MAR 31 PM 1:05

STATE OF IOWA

TERRY BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF EDUCATION
JASON E. GLASS, DIRECTOR

March 31, 2011

Executive Council Members

The DE is requesting permission to send Sandra Nelson and Rhonda McFadden to SBRR into the Classroom Conference in New Orleans. The registration fee for this conference is \$745.00 per person and then they would like to attend the pre-conference that is being held with Louisa Moats and that is an additional \$215.

The benefits to the state by allowing Sandra Nelson and Rhonda McFadden to attend this conference would be the following:

They are currently in the role of Consultants for Special Education Innovation and Improvement. Their charge as members in the SFSS Bureau in the DE is to eliminate the Achievement Gap for Students with Disabilities by 2020. Their particular focus is on the area of Literacy. As a result they are coordinating an action research project that began this year and is in 5 districts in the state. This project is focused on raising the pedagogical knowledge and instructional skills of educators that work with students with IEPs in the area of Literacy. The content of the professional learning that they are using is directly related to the work of many of the researchers that will be presenting at this conference. Both of these sessions would directly relate to current projects involving "system-wide" changes within Iowa districts and schools.

In addition, they are asking to attend the preconference with Louisa Moats. Ms. Moats is a co-author and main developer of the professional development materials for literacy instructors that is named LETRS – Language Essentials for Teachers of Reading and Spelling. LETRS materials are currently the Gold Standard in the area of professional learning for teachers that work with struggling readers.

Through attending this conference they will be better able to co-lead and guide the work in the state that is focused on literacy outcomes for students with disabilities. They will gain knowledge and skills in bringing about system-wide changes necessary to support the literacy work they are training teachers to implement. The more knowledge, skills, and confidence they gain, the better they become at leading the work that needs to be done that will eliminate the achievement gap for students who persistently struggle.

Please feel free to contact myself or Michele Ridout if you have any questions or concerns.

Sincerely,

Jeffrey Berger
Chief Financial Officer

Grimes State Office Building - 400 E 14th St - Des Moines IA 50319-0146

PHONE (515) 281-5294 FAX (515) 242-5988

www.iowa.gov/educate*Championing Excellence for all Iowa Students through Leadership and Service*

Executive Council of Iowa

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To DOM 3/8/2011

REQUEST FOR MEMBERSHIP APPROVALDEPARTMENT REQUESTING MEMBERSHIP: Iowa Department of Economic DevelopmentNAME OF ORGANIZATION: Biotechnology Industry Organization (BIO)NEW MEMBERSHIP ☐ RENEWAL ☒ MEMBERSHIP PERIOD: 3/1/2011 to 2/29/2012
(begin and end dates)MEMBERSHIP FEE OR DUES AMOUNT \$ 2,000Funding Source: State General Fund ☒ Other State Funds ☐Federal Funds ☐ Other Funds ☐IF RENEWAL, previous year's amount \$ 2,000DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No If yes, please list:

Please describe why your department should have an additional membership

IDED has targeted the biosciences industry for growth in Iowa. IDED has maintains a strong presence at both the annual BIO World Congress and the annual BIO International Conference. We want to keep that momentum going. Participation in and exhibiting at these events provides IDED with invaluable networking opportunities.

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☐ Yes ☒ No

If yes, list the anticipated number of trips per year and their purpose:

BIO World Congress, Toronto, May 2011; Bio International Conference, Washington DC, June 2011. We pay travel costs but BIO gives us member discounts for registrations and exhibition space. In addition we are able to negotiate member rates for our community partners (chambers of commerce, etc).

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

The bioscience industry has great growth potential in Iowa. Membership in BIO gives IDED access to key contacts in 1,400 biotech companies, biotech centers and academic institutions to help us make good use of that growth potential.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

Expanding the biosciences industry in Iowa will create good-paying jobs, add value to Iowa commodities, and develop new markets for Iowa products.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

BIO World Congress and BIO International Conference; they give us a few complimentary registrations. We have ongoing contact with BIO throughout the year.

IDED Division Head:

Debi Durham,
Dept Director

Thom Hart, Business Development Division Administrator

Date: 3/7/2011

IDED Director or Deputy:

Teresa Hay McMahon, Deputy Director

Date: 3/7/2011Phone: 515-725-3021E-Mail: director@iowa.gov

DOM USE ONLY:

Approve ☒ Disapprove ☐

DOM Signature

Date

3/15/11

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368 / FAX: 515 281-7562

Revised

To Dom 3/8/2011

REQUEST FOR MEMBERSHIP APPROVALDEPARTMENT REQUESTING MEMBERSHIP: Iowa Department of Economic DevelopmentNAME OF ORGANIZATION: Professional Developers of Iowa (PDI)NEW MEMBERSHIP ☐ RENEWAL ☒ MEMBERSHIP PERIOD: 1/1/2011 to 12/31/2011
(begin and end dates)MEMBERSHIP FEE OR DUES AMOUNT \$ 2,280Funding Source: State General Fund ☒ Other State Funds ☐Federal Funds ☐ Other Funds ☐IF RENEWAL, previous year's amount \$ 3,640DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☒ Yes ☒ No If yes, please list:

NA

Please describe why your department should have an additional membership

The relationship IDED has with PDI has proven time and again to be valuable to our work through partnerships, local conferences and informational communiqués. Being mindful of current budget conditions, we have cut our number of PDI memberships for two years running.

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☐ Yes ☒ No

If yes, list the anticipated number of trips per year and their purpose:

NA

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

To partner with private and local economic developers for the purpose of furthering the development of the economic base for Iowa. Members of PDI are key partners with IDED in enhancing the State of Iowa. IDED staff who are PDI members receive discounts to the annual PDI conference and receive valuable communiqués throughout the year.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

Membership provides the means for IDED to exchange ideas and development techniques with professionals statewide to enhance the economic base for all of Iowa. Using their collective expertise the members also provide guidance and direction to policymakers.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

Monthly Sell Iowa events. Spring and Fall conferences. Various mailings and educational opportunities.

IDED Division Head: Thom W. Hart
Thom Hart, Business Development Division Administrator

Date: 3/7/2011

IDED Director or Deputy: Teresa Hay McMahon
Teresa Hay McMahon, Deputy Director

Date: 3/7/2011Phone: 515-725-3021E-Mail: director@iowa.gov**DOM USE ONLY:**Approve ☒ Disapprove ☐DOM Signature [Signature]Date 3/15/11

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515-281-5368
FAX: 515-281-7562

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Human Rights/Division of Community Action Agencies

NAME OF ORGANIZATION: National Association for State Community Services Programs

NEW MEMBERSHIP _____ **RENEWAL** ☒ **MEMBERSHIP PERIOD:** 1/1/11 to 12/31/11

MEMBERSHIP FEE OR DUES AMOUNT: \$1,895.05 CSBG & \$1,981.12 WX - Total \$3,876.17

Funding Source: State General Fund ☐ Other State Funds ☐ WX = weatherization

Federal Funds ☒ **Other Funds** ☐ CSBG = Comm Service Block Grant

If Renewal, previous year amount: \$1,895.05 CSBG & \$1,981.12 WX - Total \$3,876.17

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

If yes, please list: _____

Please describe why your department should have an additional membership _____

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☐ Yes ☐ No

If yes, list the anticipated number of trips per year and their purpose: Normally we attend the annual training seminar held in the fall of the year. The membership does not pay for the out of state travel. Mr. Brand serves as the Vice President of the association and Ms. Howe is a Board member representing Region VII.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

NASCSP offers training seminars providing continuing education in the CSBG, DOE/WAP Programs from the national perspective. They offer a chance for direct person-to person contact and interaction with peers and federal program officials from DOE and HHS.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA:

NASCSP works in close cooperation with the Office of Community Services on the Monitoring and Assessment Task force. This group developed the Results Oriented Management Assessment which will assist Iowa in reporting its targeted performance measures.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACT YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

We receive monthly newsletters and seek guidance and technical assistance from them on other issues at least on a monthly basis.

Membership Form 42400

Requested by: _____

(Department Head Signature)

Date: 2/22/11

Phone: 281-3268 (Bill Brand)

E-mail: Bill.Brand@iowa.gov

This membership is paid with 100% federal funds.

DOM:

Approval ☒

Disapproval ☐

Signature _____

Date _____

3/15/11

EXECUTIVE COUNCIL
2011 MAR 20 PM 2:11

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Department of Natural Resources

NAME OF ORGANIZATION: Mississippi Flyway Council, Inc.

NEW MEMBERSHIP ☐ **RENEWAL** ☒ **MEMBERSHIP PERIOD:** 07/01/2010 to 06/30/2011

MEMBERSHIP FEE OR DUES AMOUNT \$1,000.00

Funding Source: ☐ State General Fund ☐ Other State Funds ☒ Fish & Wildlife Trust Fund
If Renewal, previous year amount. \$1,000.00

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☒ Yes* ☐ No

If yes, list the anticipated number of trips per year and their purpose: The Mississippi Flyway Council and its technical advisory groups meet twice each year to coordinate monitoring programs for migratory birds in North America and develop migratory bird hunting regulations for U.S. Two to four staff participate in these meetings depending upon the issues addressed.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

The Mississippi Flyway Council is a coalition of 14 states, 3 Canadian provinces, the U.S. Fish and Wildlife Service and the Canadian Wildlife Service that works jointly to coordinate the management of migratory birds in the Mississippi Flyway and on the N. Am. continent. The Council is a forum for coordinating federal, state, and provincial migratory bird management and monitoring activities and for developing hunting regulations that ensure an equitable distribution of harvest among states and provinces and simultaneously maintain migratory bird populations at self-sustaining levels.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

- Membership ensures that Iowa's 40,000+ migratory bird hunters have voting representation on the Council that annually develops recommendations for migratory bird hunting regulations in the Mississippi Flyway. Without membership, Iowans do not have voting representation or input into the development of migratory bird hunting regulations or into the development of the migratory bird monitoring programs that are essential to sustaining these populations and making biologically-sound migratory bird management decisions. Lack of membership will result in migratory bird hunting regulations and monitoring programs being dictated by the U.S. Fish and Wildlife Service.
- Migratory bird hunters annually contribute \$28 million to the Iowa economy. Having input into the development of the hunting regulations that control this recreational activity is important to maintaining this economic benefit.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

- The Council and its technical advisory groups meet twice each year to share information on migratory bird populations, production, habitat changes, and harvests. These groups work in concert to develop biologically sound migratory bird harvest strategies and make recommendations on those strategies to the U.S. Fish and Wildlife Service. Information is also electronically disseminated daily among the group members to coordinate programs and activities and ensure all members can make informed decisions.

Requested by: Dale Garner, Chief – Wildlife Bureau

Date: 3/6/2011

Deputy Director:

Date: 3/10/2011

Director:

Date: 3/16/2011

DOM: Approval ☒ Disapproval ☐

Signature

Date 3/16/11

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Department of Natural Resources

NAME OF ORGANIZATION: NASORLO - Nat'l. Assn. of State Outdoor Recreation Liaison Officers

NEW MEMBERSHIP: ☐ **RENEWAL:** ☒ **MEMBERSHIP PERIOD:** 1/1/11 - 12/31/11
(Beginning and ending dates)

If Renewal, previous year amount. \$ 950.00
MEMBERSHIP FEE OR DUES AMOUNT \$ 950.00

Funding Source: ☒ State General Fund ☐ Other State Funds: _____
☐ Federal Funds ☐ Other Funds: _____

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

If yes, please list: _____

Please describe why your department should have an additional membership

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☒ Yes ☐ No

If yes, list the anticipated number of trips per year and their purpose: One annual workshop to educate state agencies on current policies and programs offered which expand outdoor recreation in communities across the state and country.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:
The Department is one of the main sources of assistance to communities for recreational opportunities. This includes park planning through the State Comprehensive Outdoor Recreational Plan and in the form of grants from programs such as the Federal Land & Water Conservation Fund and the Resource Enhancement & Protection Fund. NASORLO offers states a forum to discuss current recreational trends and need assessment tools.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA. NASORLO has a strong history of providing support for federal programs which bring dollars directly to the communities in the state. The citizens/communities of Iowa have benefited from this by receiving more than \$50 million in federal recreational funds. Iowa shows it's support by belonging to the organization that has provided benefits to Iowa's citizens and continued support for recreation.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: NASORLO provides critical updates on federal legislation and program support through emails and conference calls to all participating member states. Emails and calls are received on a quarterly basis, and often times inbetween to discuss dissemination of support letters to congress and state legislators.

Requested by: Kevin Szcodronski, Bureau Chief

Date: 3/3/2011

Deputy Director: [Signature]

Date: 3/10/2011

Director: [Signature]

Date: 3/11/2011

DOM: Approval: ☒ **Disapproval:** ☐

Signature [Signature]

Date 3/16/11

Executive Council of Iowa
 Capitol Building
 Des Moines, Iowa 50319
 Phone: 515 281-5368
 FAX: 515 281-7562

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Natural Resources

NAME OF ORGANIZATION: National Association of State Park Directors

NEW MEMBERSHIP: ☐ **RENEWAL:** ☒ **MEMBERSHIP PERIOD:** 11/1/2010 - 10/31/2011

If Renewal, previous year amount. \$ 1,600.00

MEMBERSHIP FEE OR DUES AMOUNT \$ 1,600.00

Funding Source: ☒ State General Fund ☐ Other State Funds: _____
☐ Federal Funds ☐ Other Funds: _____

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☒ Yes ☐ No

If yes, list the anticipated number of trips per year and their purpose: The State Parks Bureau Chief attends the annual fall conference, participating in direct dialogues with directors from across the nation regarding important information on current issues, such as hard economic times, tight budgets, and maintaining a park system during this economic time.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

The National Association of State Park Directors (NASPD) is devoted to helping state park systems effectively manage and administer their state park system. The mission of the Association is to promote and advance the state park systems of America for their own significance, as well as for their important contributions to the nation's environment, heritage, health and economy. The Association is composed of fifty state park directors, plus territories of the United States of America. Without Iowa's contribution, the overall organization will be less effective as an organization of the system of state parks.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

- Access to the NASPD website which provides members a common forum for the exchange of pertinent information regarding state park programs and services.
- variety of other services including, direct links to state park directors and key staffs in each state, current research about state parks and related topics.
- Access to resources and tools which benefit the taxpayers of Iowa, including sustainability of state parks.
- Tracking of federal legislation and provide collective comments on behalf of the 50 state park systems. They are the collective 50 state park voice before Congress and addresses national policy. As an active member, Iowa also benefits from the exchange of information and the knowledge and experiences of the other 49 states.
- Visitation to state parks continues to increase, especially in hard economic times. It is even more important, now more than ever, to utilize the work of this organization. **Iowa's park system hosts 14+ million visitors and membership in this association puts Iowa in a better position to meet this demand.**

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: information exchange, website, surveys, newsletters, and other information. We will have access an association staff person that provides constant communication through monthly emails, keeps us updated on events, and organizes information that goes before Congress.

Requested by: Kevin Szcodronski, Bureau Chief

Date: 3/3/2011

Deputy Director: [Signature]

Date: 3/10/2011

Director: [Signature]

Date: 3/11/2011

DOM: Approval: ☒

Disapproval: ☐

Signature [Signature]

Date 3/15/11